

HARRISON COUNTY COMMISSIONER MINUTES

MONDAY, OCTOBER 20, 2025

Minutes of the Harrison County Commissioners' meeting held on Monday, October 20, 2025, at 7:00 p.m. local time, in the Commissioners' Room of the Harrison County Government Center located in Corydon, Indiana.

Present: Nelson Stepro, Commissioner
Annis Kellum, Commissioner
Brad Wiseman, Commissioner

Chris Byrd, County Attorney
Sara Burdick, County Auditor
Chad Shireman, County Administrator

County commissioner Nelson Stepro called the meeting to order at 7:01 p.m. with all three commissioners and county attorney Chris Byrd present. The pledge to the American Flag was recited.

Commissioner Stepro said the first order of business would be claims for the commissioners' consideration. Commissioner Kellum made a motion to approve all regular claims as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to approve the payroll and prepaid vouchers as presented. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next order of business was flagged claims. Commissioner Kellum made a motion to allow payment to vendor #1359, Communications Venture Corporation doing business as INdigital Telecom, in the amount of \$22.20 once the account number has been verified. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to allow payment to vendor #3551, Joseph Claypool, in the amount of \$411.95 once a travel worksheet is on file in the auditor's office. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Kellum made a motion to allow payments to vendor #5407, Wade Bowman, totaling \$224.38 once funding is in place. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

County health administrator Jennifer Caffrey presented a Notice of Intent for point discharge in Harrison County. Commissioner Kellum made a motion to allow commissioner Stepro to sign the NOI. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Plan Commission director Chris Kincade came before the commissioners with multiple action items. The first was a preliminary plat for two parcels located in Lanesville on Barron Avenue. Mr. Kincade said the plan commission forwarded the request to the commissioners with a favorable recommendation. Commissioner Wiseman made a motion to approve the preliminary plat outlined in docket #846. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

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The next item was a change of zone request from AR to R1 in Laconia that was sent to the commissioners by the plan commission with an unfavorable recommendation. Commissioner Wiseman made a motion to deny the change of zone request outlined in docket #848. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The final item was also a change of zone request from AR to R1 in Laconia that was sent to the commissioners by the plan commission with an unfavorable recommendation. Commissioner Wiseman made a motion to deny the change of zone request outlined in docket #849. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Council attorney Chris Byrd said an ordinance number would still need to be assigned even though the change of zone requests were denied. The plan commission attorney combined the two denied change of zone requests, formally being known as Ordinance 2025-24.

County engineer Kevin Russel came before the commissioners with multiple agenda items. The first item was a change order for the 2025-CCMG-1 paving contract. Mr. Russel said the change order was in the amount of \$22,533.60, bringing the amount of the final contract to \$2,142,900.85. The Kentucky asphalt price index remained unchanged during the project. Commissioner Kellum made a motion to sign change order #1. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next item was discussion regarding a federal funds notice of funding availability (NOFA) that opens on November 3, 2025. Mr. Russel requested permission to move forward with an application for a bridge rehabilitation project on Bridge #81 on Tunnel Hill Road. Commissioner Wiseman made a motion to allow the county engineer to seek a funding commitment letter from the county council. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next item was concerning the FY2026 community crossings matching grant application submitted for the Bridge #43 project. Mr. Russel noted that the State is reducing funding amounts that are available. In an effort to present a more competitive application, this project was selected because it is a posted bridge that is shovel ready.

The last item on the engineer's agenda was an update on the distributor and paver from Owen County. Mr. Russel said he was in contact with county attorney Chris Byrd and the county attorney from Owen County. Mr. Byrd noted that he had not heard anything back yet and noted that he was still waiting for the bid number, along with other information. Mr. Russel said he would follow up with an email encouraging them to reach out to him. The council is scheduled to vote on the additional appropriations request at their October 27, 2025 meeting.

Commissioner Kellum made a motion to approve the October 6, 2025 commissioner meeting minutes as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Under personnel issues, commissioner Wiseman made a motion to hire Melissa Biddle as a custodian for the maintenance department with a start date of Monday, October 27, 2025. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

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County auditor Sara Burdick presented an additional appropriation request in the amount of \$278.50 for two new computer monitors and cables in the clerk's office. Commissioner Kellum made a motion to forward the request to the county council. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

County administrator Chad Shireman presented multiple additional appropriations. The first two requests were funding shortfalls resulting from insurance billings for the highway and sheriff departments. The sheriff department had a shortfall of \$8,646.70 in the LIT public safety-county share fund and the highway department had a shortfall of \$8,093.70 in the county share of riverboat fund. Commissioner Wiseman made a motion to forward the funding requests to the county council. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next additional appropriation requests were to replenish accounts for the IT department that were transferred out of to pay for two quotes tied to email security and other monitoring software. Those dollar amounts and their corresponding accounts are as follows: \$1,000.00 for office supplies, \$1,500.00 for computer supplies, \$1,250.00 for training, \$1,000.00 for travel, per diem & meals, and \$3,500.00 for equipment. Commissioner Kellum made a motion to forward the funding requests to the county council. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Kellum made a motion to acknowledge receipt of the August & September clerk's report and September treasurer's report. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Auditor Burdick made a request to transfer balances of two dormant funds into the county general fund. She said the EMA planning fund had a current balance of \$0.35 and the inheritance tax fund had a current balance of \$0.30 with no recent receipts or disbursements being made in either fund. Commissioner Kellum made a motion to approve transferring the balances of these dormant funds in the county general fund. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to adjourn at 7:26 p.m. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.



Nelson Stepro, Commissioner



Annissa Kellum, Commissioner

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Brad Wiseman, Commissioner

ATTEST: 

Sara Burdick, County Auditor