

HARRISON COUNTY COMMISSIONER MINUTES

MONDAY, OCTOBER 6, 2025

Minutes of the Harrison County Commissioners' meeting held on Monday, October 6, 2025, at 7:00 p.m. local time, in the Commissioners' Room of the Harrison County Government Center located in Corydon, Indiana.

Present: Nelson Stepro, Commissioner
Annis Kellum, Commissioner
Brad Wiseman, Commissioner

Chris Byrd, County Attorney
Sara Burdick, County Auditor
Chad Shireman, County Administrator

County commissioner Nelson Stepro called the meeting to order at 7:00 p.m. with all three commissioners present. County attorney Chris Byrd was absent. The pledge to the American Flag was recited.

Commissioner Stepro said the first order of business would be claims for the commissioners' consideration. Commissioner Kellum made a motion to approve all regular claims as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Kellum made a motion to approve the payroll and prepaid vouchers as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next order of business was flagged claims. Commissioner Wiseman made a motion to deny payment to vendor #458, Sandy Stepro, in the amount of \$51.91, due to the county not reimbursing for training that is unrelated to the duties of the office. Commissioner Kellum seconded. The motion carried with a vote of 2 ayes, 0 nays, and 1 abstention. Commissioner Stepro abstained.

County health administrator Jennifer Caffrey came before the commissioners to present a contract with Cordant Health Solutions, a service that provides drug screenings. She said the health department is going to partner with the Division of Child Services with DCS to offer drug screens for their clients. The health department will perform the drug screen and be reimbursed for each one that is completed. Commissioner Wiseman made a motion to approve the contract and allow commissioner Stepro to sign. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

County engineer Kevin Russel came before the commissioners with multiple agenda items. The first item was the 2025-2026 Title VI goals & accomplishments report. Commissioner Kellum made a motion to approve and sign the report as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next items were change orders pertaining to the Lanesville Connector Road project. Change order #6 was a start date revision that resulted in no monetary change. Commissioner Wiseman made a motion to approve change order #6. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Kellum made a motion to approve change order #7, with an increased project cost of \$1,890.75 due to a change in monument type. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

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The next item was concerning the FY2026 community crossings matching grant application. The highway department had selected the bridge #43 project for their funding application. Commissioner Kellum made a motion to sign a funding commitment letter for the application. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Mr. Russel presented an opportunity to purchase a distributor and paver from Owen County. He explained the potential cost savings when doing smaller projects and preparation work in-house as opposed to contractors doing the work. Commissioner Wiseman made a motion to forward an additional appropriation request in the amount of \$650,000.00 from the motor vehicle highway fund. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next item was statement of the basis for just compensation on four parcels involved with the Corydon Ridge Road right-of-way offers. Mr. Russel said the department planned to request a transfer from the highway department's bituminous budget in the motor vehicle highway fund to cover the expenses. Commissioner Wiseman made a motion to sign the statement of basis for just compensation for the four parcels in question, totaling \$18,450.00. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The last item on the county engineer's agenda fell under personnel issues. Commissioner Kellum made a motion to hire Douglas Ott as a highway crewman on the brush crew. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Kellum made a motion to approve the September 15, 2025 commissioner meeting minutes as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

County auditor Sara Burdick had multiple action items for the commissioners' consideration. The first was three leave without pay requests for two employees, one of which is paid out of two separate budget locations. Commissioner Wiseman made a motion to approve the requests as presented. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next item was annual renewal forms with BMS, LLC, who handles COBRA administrative services on the county's behalf. Commissioner Kellum made a motion to allow commissioner Stepro to sign the documents. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next item was an electronic grant agreement with the Indiana Department of Correction. Commissioner Wiseman made a motion to allow auditor Burdick to sign the agreement electronically via DocuSign. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next item pertained to a community development block grant that the County and Blue River Services had worked together on in 2008 and with a closeout in 2010. The 15-year commitment tied to the grant has now been met and the IHCDA has sent the release file record. Commissioner Kellum made a motion to allow commissioner Stepro to sign the release of declaration of CDBG commitment. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

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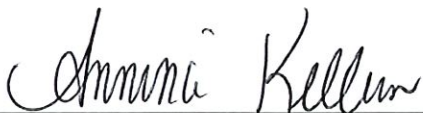
The final item from the county auditor was a credit application with O'Reilly Auto Parts for the EMA department. Commissioner Wiseman made a motion to allow commissioner Stepro to sign the credit application form. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Stepro presented a contract with Built-Rite Express, LLC for the commissioners' consideration. Commissioner Kellum made a motion to allow commissioner Stepro to sign the contract. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to adjourn at 7:27 p.m. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.



Nelson Stepro, Commissioner



Annissa Kellum, Commissioner



Brad Wiseman, Commissioner

ATTEST: 

Sara Burdick, County Auditor